

# **ALLI Course Proposal Guidelines**

**One/Two Day Workshops-** These workshops are typically 3-5 hours long (one day) to 6-10 hours long (two day), and focus on specific techniques in art making, specific skill building.

**Classes-** Classes meet for more than 2 consecutive weeks, multiple times each semester, offering students an opportunity to develop in their artistry and craft.

SHOULD INCLUDE: Information that highlights your experience, your original ideas about art, your teaching philosophy, education and accomplishments. A snapshot of who you are and the unique skills, outlook, artmaking approaches you have to offer to potential students.

- **Contact information** – phone and email
- **Bio & Artist Statement/Teaching Philosophy** – Include relevant information regarding the course, about your experience in the studio and beyond. What are you an expert in? What makes your practice special? What art or non-art related experience informs your work
- **RESUME** – Updated artists resume of related experience, awards, shows
- **6-10 work samples** -AND/OR- a link to your website where we can view more of your work
- **Proposed Course/Workshop Description** – short (~120 words) describing the course and content that will be covered

**A SYLLABUS will be requested when ALLI is interested in moving forward** – The Syllabus is a separate document that outlines the specifics of what will happen in the classroom. This document introduces both you and the subject matter to the student, communicating goals and outlining learning objectives. This document is required for ALL Art League classes. See next page for specifics.

## **Syllabus TO INCLUDE:**

**Name of Course, Schedule** (possible day/time)

Course Description – keep it short and sweet! Here at ALLI we like course descriptions to be around 100-125 words.

**Contact info:** only include what you are comfortable with students having.

Name, Website (so they can find you and follow you online, see examples of your work), optional email

**Teaching Philosophy/Artist Bio** - Your teaching philosophy should reflect your personal values and beliefs about teaching. It is a self-reflective statement that describes both what you believe and provides concrete examples of what you do in the classroom to support those beliefs. It is written in first person and should convey a professional image of your teaching. A well-developed teaching philosophy will provide a way to purposefully assess your teaching approach and enable you to articulate your teaching beliefs and values to your students.

### **Course Content:**

- Topics outlined- including possible projects, what to expect in class. The scope of what will be covered- techniques, exploration of contemporary and historical techniques/artists etc. this is your chance to set clear expectations about what will be covered in class.
- Course Goals- What students should accomplish in class, ex: expansion of skills, broader understanding of ceramic hand-building
- Materials and supplies
- Classroom/Studio rules, procedures, policies
- Supplementary Reading Materials, etc.

ALLI info (will be provided upon acceptance)